

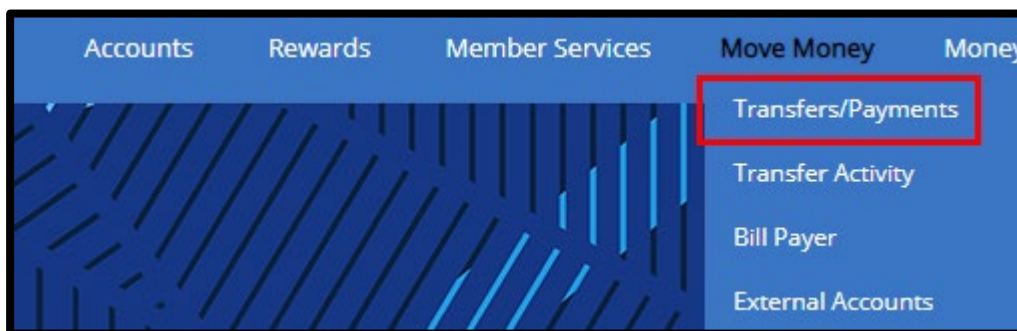
## Initiating a Transfer with an External Account

**Note: External Account transfers are limited to \$2500/day and \$6000/rolling 30 days.**

After an External Account has been set up and successfully verified, transfers to and from the established External Account can be made.

- To initiate a transfer, click on Move Money in the top navigation, then click Transfers/Payments. The External Accounts will show as an option under the From Account and To Account dropdown menu. Complete the following fields: From Account, To Account, Amount, Description (optional) and Scheduling Option.

*Note: External Account transfers are processed as an ACH transaction therefore the Immediate Scheduling Option is not available.*



**Start a Transfer/Payment**

**From account**

**To account**

**Schedule option**

-- Select schedule option --

-- Select schedule option --

Immediate

Future-Dated (One Time)

Recurring

**Need Help with Transfers?**

**Create/edit a transfer**

This section allows you to transfer funds between your accounts at Wings. You can either transfer funds immediately or schedule a future-date transfer.

**To transfer funds immediately**

- Step 1 Choose the "From" and "To" accounts.
- Step 2 Input the amount that you wish to transfer.
- Step 3 In "Scheduling Option", select "Immediate".
- Step 4 Enter a description (optional).
- Step 5 Click "Submit". You will see a verification screen showing you information about the transfer that will be created.
- Step 6 If you are satisfied with your transfer, click "Confirm". To change the details, click "Edit". To cancel, click "Cancel".

When selecting the Transfer Date, a calendar will appear to indicate the date you would like the transfer to occur. The Transfer Date is when the account will be debited.

The Delivery Date is when it will be credited to the desired account. If it is a recurring transfer, select desired frequency. Once the date is selected, click Submit.

*Note: The delivery of funds may take up to 4 business days.*

## Start a Transfer/Payment

**From account**

**To account**

**Schedule option**

**Notification**  
 Send an alert when the transfer is executed

**Transfer Date**

**Delivery Date**

be delayed until the next business day.  
 because it is past the cutoff time (10 AM).

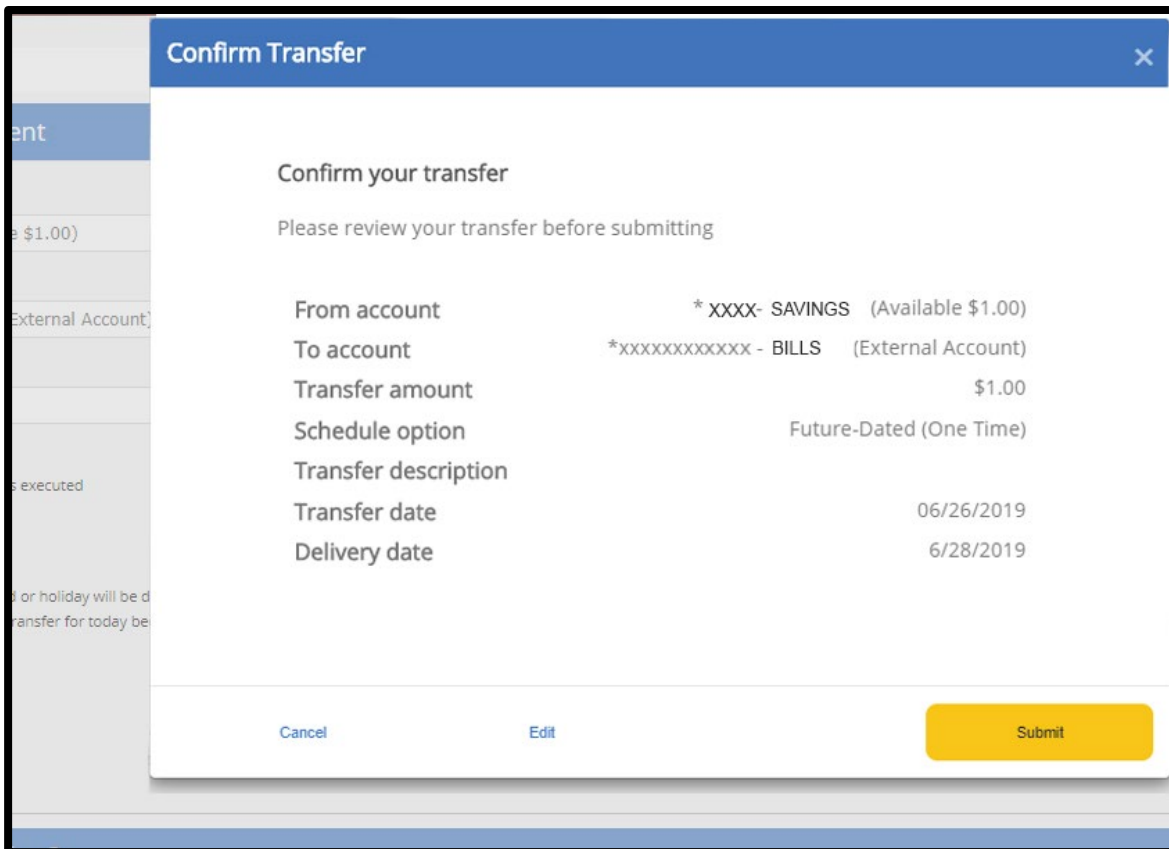
**Description**

June 2019

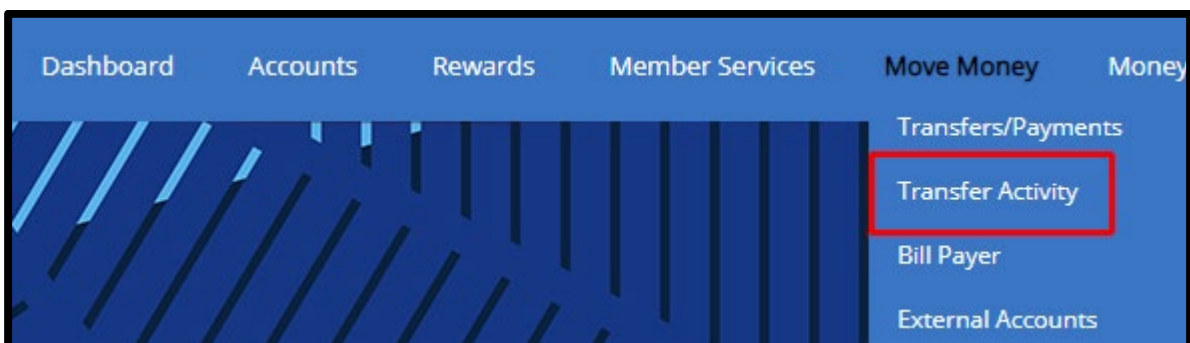
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23	24	25	26	27	28	29
30						

- [Step 1](#) Choose the "From" and "To" accounts.
- [Step 2](#) Input the amount that you wish to transfer.

After submitting the transfer, select Submit to finalize the transaction or Edit to make any changes.



You can check the status of a transfer as well as see the description that was entered by accessing the Transfer Activity page from the navigation menu.



Under the Status column, one of the following will be listed:

- Requested: The debit has been requested from the Financial Institution.

- **Sent:** The credit has been sent to the other Financial Institution.
- **Received:** Credit has been received from the other Financial Institution; debit was made on the other Financial Institution and we have successfully credited the member's account.
- **Delivered:** Credit has been received by the other Financial Institution; the debit has been made on the member's account and the credit was received by the other Financial Institution.
- **Failed:** The transaction was not successfully processed.
- **Succeeded:** This status indicates a successful internal transfer (Wings-Wings account) has been made.

The screenshot displays a financial interface with a table of transfers. The table has columns for 'Amount', 'Transfer Date', and 'Status'. A row shows a transfer of \$1.00 on 03/29/2019 with a status of 'Succeeded', which is highlighted with a red box. Above the table, there is a message 'You have no scheduled transfers.' and a '+ Transfer' button.

Amount	Next Transfer	Sch	
You have no scheduled transfers.			
<a href="#">+ Transfer</a>			
Amount	Transfer Date	Status	
BILLS (External Account)	\$1.00	03/29/2019	Succeeded